

MINUTES OF THE ACTION
OF THE BOARD OF DIRECTORS
OF

SYNERGY GRID & DEVELOPMENT PHILS., INC.
(the “Corporation”)

December 17, 2020

1. **Waiver of Notice of Meeting**

All the members of the Board of Directors of the Corporation have agreed to waive any requirement of formal call and notice of meeting, whether under the law or the By-Laws of the Corporation, with respect to the matters recorded in these minutes.

2. **Compliance with SEC Memorandum Circular 28, Series of 2020**

Acting on the recommendation of the management, the Board of Directors approved the following resolutions:

RESOLVED, That, in compliance with Securities and Exchange Commission (“SEC”) Memorandum Circular No. 28 Series of 2020 (“SEC MC No. 28 s. 2020”), the Board of Directors of **SYNERGY GRID & DEVELOPMENT PHILS., INC.** (the “Corporation”), designate the following electronic mail (“E-mail”) addresses and cellular phone numbers as the Corporation’s official and alternate email addresses and cellular phone numbers:

Official Electronic Mail Address	synergy072015@yahoo.com.ph
Official Cellular Phone Number	+63 915-672-4673
Alternate Electronic Mail Address	airmae_0503@yahoo.com
Alternate Cellular Phone Number	+63 917-882-2741

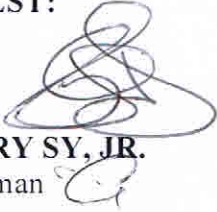
RESOLVED FURTHER, That the Board of Directors of the Corporation designates **Ma. Theresita G. Yulo**, Comptroller and Data Protection Officer, as the Corporation’s duly authorized representative with authority to control the Corporation’s official and alternate e-mail addresses and cellular phone numbers (“**Authorized Representative**”);

RESOLVED FURTHERMORE, that the SEC is hereby authorized to send notices, letter-replies, orders, decisions and/or other documents to the E-mail addresses and cellular phone numbers provided above, for purposes of complying with the notice requirement of administrative due process;

RESOLVED FINALLY, that the Authorized Representative is hereby authorized to perform any and all acts, prepare, sign, execute and/or deliver any and all documents necessary to comply with SEC MC No. 28 s. 2020 and to implement the foregoing resolutions, including, but not limited to, the preparation and signing of the submission and Authorization or Certificate of Authorization, as may be applicable, required under SEC MC No. 28 s. 2020 to be submitted to the SEC.

[Signature page follows.]

ATTEST:

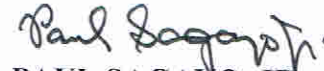


HENRY SY, JR.
Chairman



ROBERT G. COYIUTO, JR.
Director


JOSE PERPETUO M. LOTILLA
Director



PAUL SAGAYO, JR.
Director



DAVE NHOEL M. ASEJO
Director



RYAN V. ROMERO
Director



VICENTE D. GEROCHI IV
Director and Corporate Secretary